



VHEMBE TVET COLLEGE IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER. APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED AND KNOWLEDGEABLE CANDIDATES FOR APPOINTMENT FOR THE FOLLOWING POSITIONS.

Project Manager (SL9) x1 Post (Three-year fixed term contract)

Ref: VTVET76/2023

Central Office

Salary Range: R424 104 – R496 467, all-inclusive salary package.

Requirements: Grade 12 certificate or Level 4 certificate, An appropriate three-year Diploma /Degree in Project Management. Relevant post on occupational skills programs. Knowledge of skills development and implementation. At least five years' experience in administrative environment on the delivery of skills programs & infrastructure project. Knowledge of computer system (preferable in MS OFFICE) and a valid driver's licenses.

Key Performance Areas: Facilities administrative management of NSF Project Implementation of learnership, short skills and apprenticeship programs. Formulative strategies to expand delivery of occupational skills program, monitor all student in their workplace. Facilitate the satisfaction process for competent learners in accordance with relevant legislation and QCTO requirements. Quality assures all occupational projects assigned to the college and funded by NSF.

Social Worker (SL7) x1 Post (One-year fixed term contract)

Ref: VTVET77/2023

Makwarela Campus

Salary Range: R294 321 – R343 815 plus 37% in lieu of benefits.

Social Worker (SL7) x1 Post (One-year fixed term contract)

Ref: VTVET78/2023

Tshisimani Campus

Salary Range: R294 321 – R343 815 plus 37% in lieu of benefits.

Requirements: Grade 12/NCV LEVEL 4 and recognised 3 years Diploma /Degree in social worker coupled with at least one-year practical experience. Must be registered with the South African Council for Social Services Professions. Driver's license will serve as an added advantage.

Duties and Responsibility: Counselling of students with vulnerability challenges. Assist /support students with social challenges. Conducting interviews with students to assess and review their situation, undertaking and writing up assessments (sometimes in collaboration with other professionals), which meet specified standards and timescales offering information and support students to lead the fullest lives possible, recommending and sometimes making decisions about the best of action for a particular in training, supervision, and team meetings. **NB: The College has eight sites around Vhembe District and sometimes the incumbent will be required to render services rotationally in all sites when the need arises.**

CLOSING DATE: 06 February 2024 at 16:30

PLEASE NOTE:

Application must be submitted accompanied by Z83 form (2021 version) from any Public Services Department which must be completed in full, signed and dated by the applicant, a detailed Curriculum Vitae indicating relevant qualification and experience for the post and at least three years(3) contactable reference .Quoting the relevant reference number to Human Resources Management ,Vhembe TVET college, Private bag X 2136 ,SIBASA, 0970 or applications may also be hand delivered to the Human Resources Management at central office ,site 203.unit A,SIBASA. Certified copies of qualifications and other relevant documents will be required on or before the day of the interview. All shortlisted candidates will be subjected to background screening checking and verification of qualifications. Vhembe TVET college is an equal opportunity employer, and the college reserves the right to withdraw any post at any time. Application received after closing date will not be considered. If no contact is made within three months after closing dates of this advertisement, please accept that it was unsuccessful. Failure to submit the requested document will results in your application not being considered. Persons with disability are encouraged to apply.travel expenses will be borne by applicant.

All enquiries should be directed to Ms Ramuzwila HN /Ms Mukhorro M/ Mr Muthige M at 015 963 7070 /7066/7095.